



ORANGE COUNTY BAR ASSOCIATION  
APPELLATE LAW SECTION AND THE  
FOURTH DISTRICT COURT OF APPEAL, DIVISION THREE  
PRESENT

# ImageSoft TrueFiling Training

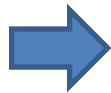
**Tuesday, August 30, 2016**

**Two Sessions: 10:00 a.m.-11:30 a.m. OR 2:00 p.m.-3:30 p.m.**

In September 2016, e-filing through ImageSoft's TrueFiling system will be mandatory for all attorneys in the Court of Appeal, Fourth District, Division Three. Filers are invited to learn more about the TrueFiling product and e-filing; the court will offer free user training to the legal community. Attorneys, legal secretaries, paralegals and any other office staff involved with filing eDocuments are welcome and encouraged to attend.

### *This Training Is Free for All Attendees*

Training will include: Creating an Account; Adding Courts to Favorites; Enabling Email notifications; Adding Firm Contacts and Attorneys; Creating a Payment Account; Searching and Filing in an Existing Case; Case Initiation; and Generating Payment Activity Reports.



**Location:**  
**OCBA Offices**  
4101 Westerly Place  
Newport Beach, CA 92660  
*(Free Parking)*



- **OCBA Members:** Register online at [www.ocbar.org](http://www.ocbar.org) or by fax, mail or phone at (949), 440-6700, Ext. 120
- **Non-OCBA Members:** Register by fax, mail or phone only.

**\*SEATING IS LIMITED – REGISTER EARLY\*** [YOU MUST REGISTER TO ATTEND]

*No MCLE Credit is offered for the training. Persons with Disabilities:* If special arrangements are required for attendance, please contact the OCBA

**\*Webinar Also Available\*** For those who cannot attend in person, ImageSoft will be offering a WebEx of the training session. Register online, according to your time preference:

- **10:00 a.m. Webinar:** <https://attendee.gotowebinar.com/register/6055695905671859457>
- **2:00 p.m. Webinar:** <https://attendee.gotowebinar.com/register/2194436468806269953>

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### **ImageSoft TrueFiling Training (In-Person Attendance) -- Tuesday, August 30, 2016**

Please mark which session you will attend:     **Session 1:** 10:00-11:30 a.m.     **Session 2:** 2:00-3:30 p.m.

Name (print): \_\_\_\_\_ Email: \_\_\_\_\_

*By providing your email address, you agree to allow the OCBA to email you regarding relevant OCBA information.*

Firm Name: \_\_\_\_\_ Bar#: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_ City/ZIP: \_\_\_\_\_

**PLEASE MAIL RESERVATIONS TO: P.O. Box 6130, Newport Beach, CA 92658 OR FAX TO: 949-440-6710 2617**