

Invitation to Apply for OCBA Board of Directors



Attach professional biography or cv and send with the completed nomination form to:

Shirin Forootan, Nominating Committee Chair
c/o Orange County Bar Association
PO Box 6130
Newport Beach, CA 92658

Or via e-mail: sgee@ocbar.org

**DEADLINE: All nominations must be received by 5:00 p.m.,
Monday, June 16, 2025.**



***Invitation to Apply for OCBA
Board of Directors
&
Office of Secretary***

Qualified individuals are now being sought to run for open seats on the Orange County Bar Association's Board of Directors for three-year terms beginning January 1, 2026.

Nominations are being accepted for four seats for Directors At Large. All active attorney OCBA members are eligible to run for the Director At Large seats on the Board, regardless of the location of their principal office.

Nominations are also being accepted for the Office of Secretary. The individual elected as Secretary will serve a one-year term in that office beginning January 1, 2026. This is a multi-year commitment. Following their year as Secretary, the individual will be expected to continue to serve on the Executive Committee in the following capacities: Treasurer (2027), President-Elect (2028), President (2029), and Immediate Past President (2030).

Applications should be submitted to the OCBA Nominating Committee, c/o OCBA, P.O. Box 6130, Newport Beach, CA 92658 or e-mailed to sgee@ocbar.org.

All nominations must be received no later than 5:00 p.m. on Monday, June 16, 2025. The application form is attached and is also available online at www.ocbar.org. The Nominating Committee, chaired by President-Elect Shirin Forootan, will meet in July to select the slate of candidates for the OCBA election in the fall.

**Deadline: All nominations must be received by
5:00 p.m., Monday, June 16, 2025**



BOARD OF DIRECTORS NOMINATION FORM NOMINEE INFORMATION

Nominee Name: _____

Nominee Firm: _____

Nominee Address: _____

Nominee City/ZIP: _____

Nominee Phone: _____ Email: _____

Nominee State Bar #: _____

For the following seat:

☐ Director at Large ☐ Secretary

Number of Years as an OCBA Member: _____

Principal Area of Practice: _____

OCBA Committee Memberships: _____

OCBA Committees Chaired/Vice Chaired: _____

OCBA Section Memberships: _____

OCBA Section Leadership Positions Held: _____

OCBA Young Lawyers Division Experience: _____

OCBA Masters Division Experience: _____

Other Board Experience: _____

Other OCBA Projects: _____

OCBA or OCBACF events attended or sponsored in 2024/2025: _____

Previous OCBA Board Terms Served: _____

Community & Civic Service: _____

Membership and Offices Held in Other Bar Associations:

Financial and Investment Expertise:

Please provide three professional references (name, phone and email):

1. _____

2. _____

3. _____

Finally, please review and sign the Board of Directors Responsibilities and Expectations form on the following page.



**ORANGE COUNTY BAR ASSOCIATION
BOARD OF DIRECTORS
RESPONSIBILITIES AND EXPECTATIONS**

The mission of the Orange County Bar Association is to enhance the system of justice, to support the lawyers who serve it, and to assist the community served by it.

1. The major role of the OCBA's Board of Directors is to set policy for the organization, oversee finances, and determine the viability of programs and projects. Each board member is expected to actively support the OCBA's mission, programs, and activities. Decisions made in good faith by the OCBA Board of Directors are protected by a Director's and Officer's Liability policy.
2. Each new board member is expected to attend an orientation session and should become familiar with the contents of the policy manual. Additional information can be sought from the Executive Director or the President as the year progresses to ensure full participation in board deliberations and activities.
3. Each OCBA board member is expected to attend: 1) monthly board meetings; 2) the Annual Judges' Night event in January; 3) OCBA Board retreat and 4) OCBA member socials and other OCBA sponsored activities. Board meetings are typically scheduled for the fourth Wednesday of each month at 5:00 p.m. at the OCBA office, lasting about an hour and a half. Occasionally alternate dates are selected, due to holiday schedules and other conflicts.
4. Board members may be appointed to serve on up to three committees. A list of committees can be found at www.ocbar.org If there is a particular committee or committee(s) that you would be interested in serving, please list them here:

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5. Each OCBA board member is expected to prepare for and participate in board meetings, which includes being knowledgeable about related materials, being prepared to develop and/or articulate OCBA policy, asking substantive questions, and/or suggesting agenda items when appropriate.
 6. Each OCBA board member is expected to attend and participate in the two OCBA Charitable Fund events, which include the annual golf tournament and the Annual Benefit.
 7. Nominees must be current OCBA members and must maintain their membership throughout their board service. Each board term is for three years.

I understand the OCBA's mission and board responsibilities and am willing to be considered by the Nominating Committee for the Board of Directors.

Date

Signature

Attach nominee's biography or cv and send with the completed nomination form and signed Board of Directors Responsibilities and Expectations form to:

Shirin Forootan, Nominating Committee Chair
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