

Invitation to Apply for OCBA Board of Directors



Attach professional biography or cv and send with the completed nomination form to:

Dan Robinson, Nominating Committee Chair
c/o Orange County Bar Association
PO Box 6130
Newport Beach, CA 92658

Or via e-mail: sireland@ocbar.org

**DEADLINE: All nominations must be received by 5:00 p.m.,
Monday, June 28, 2021.**



***Invitation to Apply for OCBA
Board of Directors
&
Office of Secretary***

Qualified individuals are now being sought to run for open seats on the Orange County Bar Association's Board of Directors for three-year terms beginning January 1, 2022.

Nominations are being accepted for three seats for Directors At Large. All active attorney OCBA members are eligible to run for the Director At Large seats on the Board, regardless of the location of their principal office.

Nominations are also being accepted for the Office of Secretary. The individual elected as Secretary will serve a one-year term in that office beginning January 1, 2022. This is a multi-year commitment. Following their year as Secretary, the individual will be expected to continue to serve on the Executive Committee in the following capacities: Treasurer (2023), President-Elect (2024), President (2025), and Immediate Past President (2026).

Applications should be submitted to the OCBA Nominating Committee, c/o OCBA, P.O. Box 6130, Newport Beach, CA 92658 or e-mailed to sireland@ocbar.org. All nominations must be received no later than 5:00 p.m. on Monday, June 28, 2021. The application form is attached and is also available online at www.ocbar.org. The Nominating Committee, chaired by President-Elect Dan Robinson, will meet in July to select the slate of candidates for the OCBA election in the fall.

**Deadline: All nominations must be received by
5:00 p.m., Monday, June 28, 2021**



**BOARD OF DIRECTORS NOMINATION FORM
NOMINEE INFORMATION**

Nominee Name: _____

Nominee Firm: _____

Nominee Address: _____

Nominee City/ZIP: _____

Nominee Phone: _____ Email: _____

Nominee State Bar #: _____

For the following seat:

Director at Large Secretary

Number of Years as an OCBA Member: _____

Principal Area of Practice: _____

OCBA Committee Memberships: _____

OCBA Committees Chaired/Vice Chaired: _____

OCBA Section Memberships: _____

OCBA Section Leadership Positions Held: _____

OCBA Young Lawyers Division Experience: _____

OCBA Masters Division Experience: _____

Other Board Experience: _____

Other OCBA Projects: _____

OCBA or OCBACF events attended or sponsored in 2020/2021: _____

Previous OCBA Board Terms Served: _____

Community & Civic Service: _____

Membership and Offices Held in Other Bar Associations: _____

Financial and Investment Expertise: _____

Please provide three professional references (name, phone and email):

1. _____

2. _____

3. _____

Finally, please review and sign the Board of Directors Responsibilities and Expectations form on the following page.



**ORANGE COUNTY BAR ASSOCIATION
BOARD OF DIRECTORS
RESPONSIBILITIES AND EXPECTATIONS**

The mission of the Orange County Bar Association is to enhance the system of justice, to support the lawyers who serve it, and to assist the community served by it.

1. The major role of the OCBA's Board of Directors is to set policy for the organization, oversee finances, and determine the viability of programs and projects. Each board member is expected to actively support the OCBA's mission, programs, and activities. Decisions made in good faith by the OCBA Board of Directors are protected by a Director's and Officer's Liability policy.
2. Each new board member is expected to attend an orientation session and should become familiar with the contents of the policy manual. Additional information can be sought from the Executive Director or the President as the year progresses to ensure full participation in board deliberations and activities.
3. Each OCBA board member is expected to attend: 1) monthly board meetings; 2) the Annual Judges' Night event on January 13, 2022; 3) OCBA membership mixers and other OCBA-sponsored activities. Board meetings are typically scheduled for the fourth Wednesday of each month. Occasionally alternate dates are selected, due to holiday schedules and other conflicts.
4. Board members may be appointed to serve on up to three committees. If there is a particular committee or committee(s) that you would be interested in serving, please list them here:

5. Each OCBA board member is expected to prepare for and participate in board meetings, which includes being knowledgeable about related materials, being prepared to develop and/or articulate OCBA policy, asking substantive questions, and/or suggesting agenda items when appropriate.
6. Each OCBA board member is expected to attend and participate in the two OCBA Charitable Fund events, which include the annual golf tournament and the Annual Benefit.
7. Nominees must be current OCBA members and must maintain their membership throughout their board service. Each board term is for three years.

I understand the OCBA's mission and board responsibilities and am willing to be considered by the Nominating Committee for the Board of Directors.

Date

Signature

Attach nominee's biography or cv and send with the completed nomination form and signed Board of Directors Responsibilities and Expectations form to:

Dan Robinson, Nominating Committee Chair
c/o Orange County Bar Association
PO Box 6130
Newport Beach, CA 92658

Or via e-mail: sireland@ocbar.org

Nominations must be received by: 5:00 p.m. on Monday, June 28, 2021



ORANGE COUNTY BAR ASSOCIATION

COMMITTEES

ADMINISTRATION OF JUSTICE

A “blue ribbon” committee appointed by the President, to review and comment on rules of court and other subject provided for public comment by the Judicial Council, Superior Court and the California State Bar, upon approval by the Executive Committee. Committee may consider and draft comments relating to developments, trends, or problems that affect the administration of justice.

APPOINTMENTS

Presents recommendations for appointment to the Board of Directors sufficient to fill any vacancies in the eight (8) appointed directorships with a view to ensuring that the composition of the Board fairly represents, to the extent reasonable, the diverse composition of the Association, including minorities, women, lawyers in firms of various sizes and sole practitioners, public lawyers, lawyers with various specialties, and lawyers in various geographic areas.

AUDIT

Recommends and works directly with the independent auditors hired by the Board of Directors to perform the annual audit of the Association, as required by the Association’s Bylaws.

AWARDS

Makes recommendations to the Executive Committee for the annual honorees of the Franklin G. West Award, presented at the Judges’ Night and Annual meeting, and the Harmon G. Scoville Award, presented each year at the Volunteer Recognition Reception.

BRIDGING THE GAP

Plans and coordinates the biannual program introducing new bar admittees to various areas of law via panels composed of judges, commissioners and attorneys.

COMMUNITY OUTREACH

Selects, plans, organizes and implements community service activities for OCBA members.

DIVERSITY & INCLUSION

Develops and implements strategic initiatives to increase diversity and provide access to justice in the Orange County legal community.

EDITORIAL ADVISORY

Oversees the publication of *Orange County Lawyer*, the official magazine of the OCBA, and provides guidance to the Editor-in-Chief.

EDUCATION

Plans and coordinates, in conjunction with the OCBA staff, an annual curriculum of Continuing Legal Education.

FINANCE

Assists the Board of Directors in fulfilling its oversight responsibilities regarding the Association’s finances and investments.

JUDICIARY

Evaluates candidates who have applied to the Governor’s Office for judicial appointment in Orange County. In contested judicial elections, conducts a survey of the members concerning judicial qualifications.

LAWYER REFERRAL & INFORMATION SERVICE

With the goal of having legal representation more readily accessible to the general public the Lawyer Referral & Information Service Committee develops policies and procedures for operation of the Lawyer Referral & Information Service in accordance with California State Bar rules.

LAWYER-WELL BEING

Provides OCBA members with resources, education, and support to members regarding mental, emotional, and physical health issues, including disabilities, serious illnesses, substance abuse, and general well-being.

LEADERSHIP DEVELOPMENT COMMITTEE The mission of the Leadership Development Committee is the identification, recruitment and training of potential leaders of the OCBA and the Orange County legal community.

LEGISLATIVE RESOLUTIONS

Represents the OCBA at the Annual Conference of California Bar Associations.

MANDATORY FEE ARBITRATION

Facilitates the resolution of disputes between clients and their attorneys concerning fees, costs, or both charge for professional services by providing a forum for a speedy, low cost, impartial hearing and determination of those disputes.

MENTOR ON DEMAND

Oversees the online Mentor on Demand program and arranges for interviews of prominent members of the legal community to be videotaped and made available in 10-minute segments on the OCBA website.

MENTORING

A Blue Ribbon Committee appointed by the President that develops criteria for the OCBA Mentoring Program that matches protegee attorneys in practice five years or less with experienced attorneys to develop practice and general lawyering skills, and evaluates and screens proteges and mentors.

MOMMY ESQUIRE

Mommy Esquire is open to OCBA lawyers with children with the goal of promoting fellowship, education, and networking. The committee hosts monthly lunchtime events for its members, and other social and professional events throughout the year.

NOMINATING

Presents one or more nominees for each open office and for each open directorship to be filled by election, fairly representing, to the extent reasonable, the diverse composition of the Association, including minorities, women, lawyers in firms of various sizes and sole practitioners, public lawyers, lawyers with various specialties, and lawyers in various geographic areas.

PRO BONO

The purpose of the Pro Bono Committee is to assess the needs in the community and to coordinate pro bono trainings and programs for members.

PROFESSIONALISM AND ETHICS

Strives to advance professionalism and ethics within the Orange County legal community by issuing non-binding opinions on ethics issues and providing ethics training to practitioners.

VETERANS & MILITARY

The mission of VetCom is to empower the legal community to serve those who serve our nation through education, engagement, and action. VetCom’s objectives include education of OCBA members in order to increase the amount of pro bono veteran-related legal services, coordination of legal service providers and pro bono attorneys, collaboration with OCBA committees and stakeholders, helping with veteran homelessness, increasing interest and awareness regarding veteran issues amongst young lawyers and law students and maintenance of the OCBA’s veteran services webpage.