

Position Description

Senior Associate Attorney – Developmental Position

Job Title: Senior Associate Attorney **Practice Area:** Estate and Trust Law
Supervisor: Angela Petrusha, Founding Attorney **FLSA Status:** Exempt
Location: Eureka, CA

About Us:

Petrusha Law is a boutique law firm specializing exclusively in estate planning, trust administration, and related legal matters. Our singular focus allows us to offer valuable expertise in this complex field. We work closely with individuals, families, and business owners to design comprehensive estate plans, navigate the intricacies of probate and trust administration, and protect their hard-earned assets. With a deep understanding of the laws and regulations unique to California, we provide clients with tailored strategies that stand the test of time.

At Petrusha Law, our mission is to empower our clients with the knowledge and tools they need to make informed decisions about their estates and trusts. We are dedicated to delivering comprehensive legal solutions that align with our clients' unique needs, goals, and values. With integrity, compassion, and professionalism at the core of our practice, we strive to provide peace of mind and ensure a seamless transition of assets across generations.

Location:

Petrusha Law is located in Eureka, California, which is characterized by its captivating blend of natural beauty and historical charm. Eureka and its surrounding region boast lush redwood forests, pristine beaches, and a vibrant arts and cultural scene. Humboldt County's distinctive qualities lie in its dedication to environmental conservation, with a strong emphasis on sustainable practices and a deep respect for its breathtaking landscapes. This rural coastal region is a haven for outdoor enthusiasts, offering opportunities for hiking, kayaking, and exploring rugged terrain, all while exuding a welcoming and tight-knit community spirit.

Job Description:

We are seeking a dedicated and motivated Senior Associate Attorney to join our esteemed Estate and Trust team at Petrusha Law. This is a developmental position designed to provide you with a clear pathway to partnership within our practice. As a Senior Associate Attorney, you will work closely with colleagues and clients, gaining hands-on experience in estate planning, trust administration, and wealth preservation strategies.

We provide you with:

- A clear path to partnership.
- Professional development and mentorship.
- A client-centric approach.
- Autonomy and responsibility.
- The opportunity for business development.

Responsibilities:

As a Senior Associate Attorney with Petrusha Law, the successful candidate will:

- Manage a diverse caseload of estate planning, trust administration, and related matters.
- Draft, review, and revise legal documents, including wills, trusts, powers of attorney, and more.
- Collaborate with colleagues to develop comprehensive estate plans tailored to clients' needs and goals.
- Guide clients through probate and trust administration, ensuring compliance with legal requirements.
- Conduct legal research and stay current with evolving estate and trust laws and regulations.
- Represent clients in court proceedings, negotiations, and other legal matters.
- Engage in business development activities to attract new clients and contribute to the firm's growth.
- Build and maintain strong client relationships, ensuring exceptional client service and satisfaction.

Qualifications:

To be considered for this position, the successful candidate will possess:

- A minimum of three years of experience practicing estate and trust law.
- Active license, State Bar of California.
- Strong understanding of estate planning, trust administration, and related legal concepts.
- Proven track record of handling estate and trust matters effectively.
- Excellent research, writing, and communication skills.
- Desire to progress toward partnership and contribute to the firm's long-term success.
- Demonstrated leadership and strategic planning and management skills.
- Demonstrated business development skills and an interest in client development.
- Ethical integrity and commitment to upholding professional standards.
- Professional yet approachable demeanor with clients and potential clients.

Benefits:

We offer a very generous benefits package, including:

- Competitive salary and bonus structure.
- Retirement benefits.
- Volunteer program.
- Opportunities for professional growth and advancement.
- Collaborative and supportive work environment.
- Exposure to complex legal matters and direct client interaction.

To Apply:

Please submit your resume, cover letter, and references to admin@petrushalaw.com, with the subject line "Senior Associate Attorney - Developmental Position Application - [Your Name]."