

**ORANGE COUNTY BAR ASSOCIATION
MANDATORY FEE ARBITRATION COMMITTEE
Post Office Box 6130, Newport Beach, California 92658
Telephone: 949-440-6700 Facsimile: 949-440-6710**

In the Matter of the Arbitration of _____ PETITIONER(S) and _____ RESPONDENT(S)	OCBA CASE NO.: _____ NOTICE OF MEDIATION SESSION
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TO: ALL PARTIES AND TO THEIR ATTORNEYS OF RECORD HEREIN:

NOTICE IS HEREBY GIVEN that the above-entitled matter has been scheduled for mediation as follows:

Day:	Location	
Time:		

Dated: _____

(Name of Mediator)

(Signature of Mediator)

(Telephone Number of Mediator)

CERTIFICATE OF MAILING

STATE OF CALIFORNIA, COUNTY OF ORANGE

I am employed in the County of Orange, State of California. I am over the age of eighteen (18) and not a party to the within action. My business address is

_____ .

I am readily familiar with the firm's business practice for collection and processing of correspondence for mailing with the United States Postal Service. In the ordinary course of business, it is the firm's business practice that the correspondence be deposited with the United States Postal Service on the date shown in the service declaration. The name and address of the person(s) served as shown on the envelope is set forth herein below. The correspondence was placed for deposit in the United States Postal Service on the date and at the place of business shown hereinabove. The envelope was sealed and placed for collection and mailing on the date shown below following ordinary business practices. I understand that upon motion of the person served, service shall be presumed invalid if the postal cancellation date or the postage meter date on the envelope is more than one day after the date of deposit for mailing contained in this declaration. [CCP '1013a].

The Notice of Mediation Session was deposited addressed as follows:

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated:

Name :