

Estate Planning Attorney

Meier Law Firm Newport Beach, CA, USA

- **Employment Type**

Full-Time

- **Benefits Offered**

Dental, Life, Medical, Paid Time Off, Retirement, Vision

- **Compensation**

\$120,000 to \$160,000 per year (plus commission)

Who We Need to Join Our Team

The Meier Law Firm is seeking a warm, personable, highly knowledgeable, and team-oriented attorney to perform general estate planning, probate, and trust administration services and become an integral part of our leadership team.

This person will be deeply rooted in the firm's success and completely trustworthy. They will have the full support of our team but will perform their duties with little management because they have great character, skills, and work ethic. They will feel invested and take pride in seeing our firm continue to grow and succeed. This person will be enjoyable to work with and help maintain our team mentality atmosphere and client first approach.

This person must already be a reputable and experienced estate planning attorney with at least 2 years of experience in estate planning who can perform the job duties below with little training or supervision.

Primary Job Duties

You will be responsible for all aspects of client matters including:

Occasionally conduct in-person planning sessions for potential clients and determine legal strategy and next steps. (Please note we have other team members who primarily handle initial planning sessions and client engagement.);

Design legal strategy with clients, and then delegate, supervise, and finalize all legal drafting performed by paralegals and legal assistants.

Occasionally appear in court for non-contested conservatorship and trust modification petitions.

Above all else, take excellent care of our clients and help us further our mission of ensuring every person who comes through our door is provided outstanding legal services with compassion and care.

Compensation/Benefits

This is preferably a full-time position, but we will gladly accept applications from those seeking part-time (minimum 30 hours). This position requires you to primarily work from our Newport Beach office, but reasonable flexibility will of course be provided.

This position offers an annual base salary of 120K-160k depending on your experience and efficiency, plus sizeable quarterly bonuses based on meeting key performance indicators and new business generated. We also provide an attractive benefits package for our full-time team members.

Also, we can't promise anything, but our firm has been known to enjoy some fun company spa days, golfing, breakfasts, fancy dinners, party buses, sporting event suites, and even Vegas!

Plus, you will work with some of the nicest people in the world and feel very good about the work you are doing to help other people.

How to Apply

Please apply through the platform you read this ad, and be sure to include your resume, and a cover letter that provides us a better sense of who you are as a person, and why you think you'd be a great fit at our firm. Or, you can apply by submitting your resume and cover letter via email to office@meierfirm.com.

We completely respect your confidentiality and understand it's critical not to reveal to anyone (other than our internal decision makers) that you have applied for this position until it's official.

Thanks for your interest and we look forward to hearing from you!

About Meier Law Firm:

The Meier Law Firm is a Newport Beach estate planning law firm located in Fashion Island that helps California families at every stage of life prepare for and navigate major life events with our compassion and care.

Our services include general estate planning, advanced tax planning, asset protection, elder law, special needs/limited conservatorships, probate, and trust administration. We do not provide litigation services.

We have 18 invaluable team members who are intrinsically involved in our operations, growth and success. Our internal infrastructure is well built, which helps ensure all our clients have a five-star experience with us. We are very active in the community and consistently grow each year in the number of families we serve.

We work with all different types of families and clients, and they trust us to help them protect their assets and the people they love. Our clients routinely describe us in their online reviews as "warm, compassionate, caring, and personable." Our clients' happiness and satisfaction are at the heart of every task we perform.