

STATE OF CALIFORNIA

COURT OF APPEAL, SECOND APPELLATE DISTRICT
300 South Spring Street
Los Angeles, CA 90013
Web site: www.courts.ca.gov/careers

JOB TITLE: Writ Attorney
LOCATION: LOS ANGELES, CALIFORNIA

OVERVIEW

Division Eight of the California Court of Appeal, Second Appellate District located in Los Angeles, is accepting applications for a Writ Attorney to work directly with the justices. The Writ Attorney will primarily review civil, criminal, and juvenile writ petitions, research the law, evaluate the record, prepare memoranda for presentation to a three-judge panel for review and decision and prepare draft orders. This position requires the ability to work independently and occasionally under tight time constraints. Candidates should possess superior writing skills and the ability to present a statement of facts, law and argument clearly and logically in written form. The Writ Attorney may also be called upon to draft and edit proposed opinions, review motions, and perform other related work as required.

Salary is based on qualifications and experience.

QUALIFICATIONS

- Level C:** Active membership in the State Bar of California and the equivalent of three years of post bar experience.
OR
One year of experience as an appellate attorney, level B, with the judicial branch.
- Level D:** Active membership in the State Bar of California and the equivalent of four years of post-bar legal experience.
OR
One year of experience as an appellate attorney, level C, with the judicial branch.

SALARY

- Level C:** \$7,167 and \$9,107 per month
(starting salary will be between \$7,167 and \$7,884 per month)
- Level D:** \$8,249 and \$11,008 per month
(Starting salary will vary between \$8,249 and \$9,074 per month)

HOW TO APPLY

Apply online at <http://www.courts.ca.gov/careers>

The following items are required.

- Completed online application
- Cover letter
- Resume
- Writing Sample
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For earliest consideration, please apply by **January 17, 2017**.

BENEFITS:

- Health/Dental/Vision benefits
- 13 paid holidays per calendar year
- 1 personal holiday per year
- Choice of annual leave or sick/vacation leave
- \$120 transit pass subsidy per month
- CalPERS Retirement Plan
- 401K and 457 deferred compensation plans
- Employee Assistance Program
- Basic Life and AD&D Insurance
- FlexElect Program
- Long Term Disability
- Long Term Care
- Group Legal Plan

The Court of Appeal of the Second Appellate District is an Equal Opportunity Employer.